DIT Client Service Center

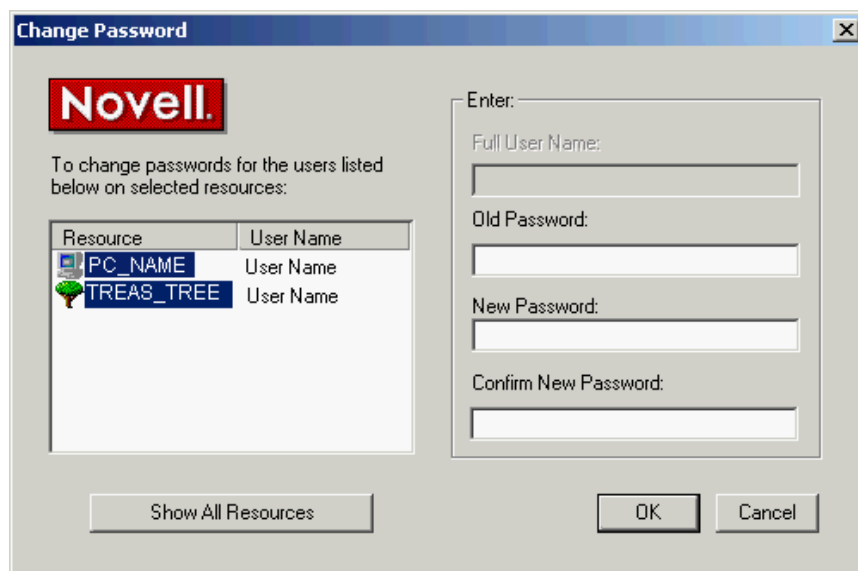| Subject:	Change Passwords
Program Changing:	Novell/Windows 2000

NOVELL/WINDOWS 2000

1. Press the keys **CTRL**, **ALT**, and **DELETE**.

    Make sure all three keys are held down at the same time.
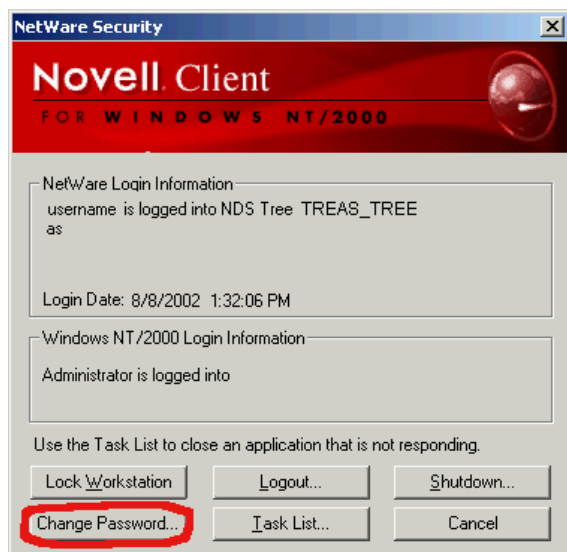
2. Click on the "Change Password" button.

3. If changing both the Novell and Windows 2000 passwords:
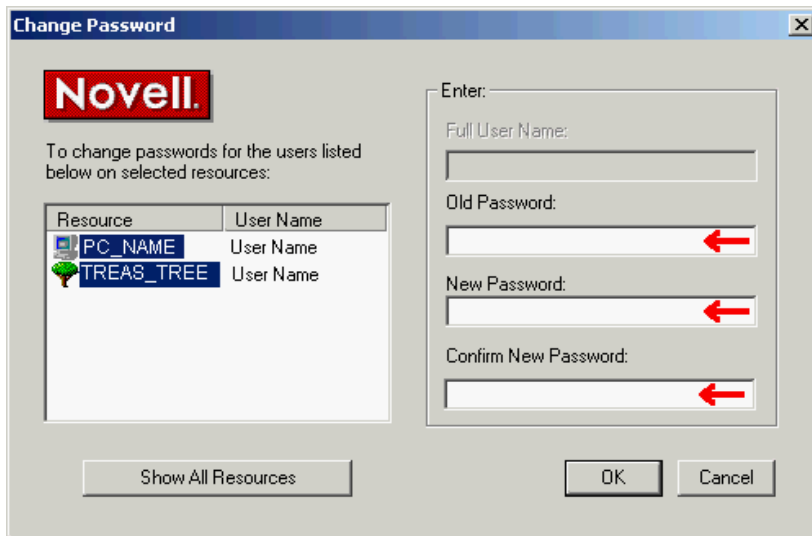
    Select both PC NAME and TREAS_TREE.

4. If changing only one of the passwords:

      Select <u>PC NAME</u>
          or

      Select <u>TREAS_TREE</u>.

5. On the right side of the screen:

    A.   In the <u>Old Password</u> field, enter your old (current) password.

    B.   In the <u>New Password</u> field, enter your new password.

    C.   In the <u>Confirm New Password</u> field, enter your new password again.

6. Click on the "OK" button.

If you still have the NetWare Security window on your screen you can press the **Esc** key (located at the TOP LEFT corner of your keyboard).